IAP Detailed workplan - 2014/15

Workstream/Project	Deliverable	Planned activity		Milestones											
				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
A) Use of Physical Restraint	(i) Ensure common principles reflected in custodial organisation guidance and understand impact on safer restraint	(a) Review custodial organisation guidance to check principles embedded													
		(b) Meetings with policy leads to discuss areas for improvement and implementation													
		(c) Report to Ministerial Board on findings													
		(d) Consider impact of Immigration guidance following review of restraint techniques													
		(e) Amend principles in line with emerging best practice													
	(i) Recording use of force included in police Approved Professional Practice on custody	(a) Follow up roundtable with ACPO/IPCC/HMIC to ensure inclusion in APP & monitoring systems acceptable													
	(ii) Develop proposal on use of Taser data	(a) monitor Met reference group data analysis on Taser use													
	(iv) Evaluate restraint training across all custodial sectors	(a) Commission review of custody sectors training packages, including new Immigration approach													
		(b) International approaches to restraint to be included in scope													
B) Information Flow through the CJS	(i) Improvements to Person Escort Record (PER) process & practice deliver HMIP recommendations	(a) Obtain briefing and updates from NOMS Security Group													
		(b) Review meeting with HMIP and NOMS to check activity sufficient to deliver improvement													
	(ii) Information Sharing Statement implemented by organisations to improve practice	(a) Panel meetings with senior stakeholders in custodial organisations to agree how approach will be communicated to practitioners & change behaviours													
		(b) Communicate agreed approach to IAP stakeholders													
		(c) Follow up with organisations to review new efforts on ISS													
	(iii) Commission research on efficacy of risk identification & Assessment Care in Custody Teamwork (ACCT)	(a) obtain data from National Confidential Inquiry on Suicide and Homicide													
C) Risks Relating to the Transfer & Escorting of Detainees	(i) Identify quality of risk assessments determining fitness to														
D) Cross Sector Learning	(i) Review and communicate Panel progress on cross sector learning	(a) Work with stakeholders to obtain assurance that Panel recommendations 42-44 have been implemented and delays reduced (dependent on MoJ statistical update July 14)													
		(b) Take stock of Panel priorities on learning and gather up to date information on learning models being used by custodial commissioners & providers (including impact of Corporate Manslaughter Act)													
E) Article 2 Compliant Investigations	(i) Influence DfE & YJB to ensure implementation of IAP recommendation 29 that PPO remit extended to cover SCHs	(a) Ongoing liaison with DfE and YJB to encourage completion of negotiations about funding & report to MBDC													

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	(ii) Assurance that PPO clinical review timeliness & quality improved	(b) Ongoing liaison with PPO and bilaterals TH & Nigel Newcomen												
	(iii) Implement Panel recommendations 24&25 to ensure contribution to NHS England guidance on investigations to ensure Art 2 compliant	(a) Meetings with NHS England and review of draft guidance to contribute Panel advice												
F) Deaths of Patients Detained under the Mental Health Act (MHA)	(i) Implement Panel recommendations 15 & 17 to ensure CQC & NHS England undertake re-analysis of data and review reason for high number natural cause deaths due to MI and PE	(a) Influence CQC MH Policy Manager to allocate resource to reanalysis exercise												
		(b) Obtain assurance from CQC about definition of their role on deaths of detained patients												
	(ii) Publish literature review on mental illness & deaths in custody	(a) Contract management of University of Greenwich to ensure delivery of quality review												
		(b) Discuss results at Panel meeting and report to MBDC with planned follow up activity												
		(c) Continue engagement with mental health interest groups to ensure their perspectives inform Panel thinking - attend Bradley Group; develop relationship with Mind and WISH												
G) Family Liaison Work	(i) Stock take impact of Panel common standards on family liaison following a death in custody	(a) Meetings with NHS England, custodial and investigatory FL contacts to establish how standards are being used and whether changes are required												
H) Equalities (Link to J)	(i) Scoping paper presented to Ministerial Board	(a) Consider available data on deaths in custody & protected characteristics												
		(b) Produce scoping paper of key issues on equalities and deaths in custody (for Dec IAP meeting)												
		(c) Invite PSG members to roundtable discussion on equalities to identify data source and key issues for addressing through Panel project												
		(d) Paper to MBDC Feb 15												
I) Commissioning and custody providers	(i) Identify risks associated with commissioning arrangements for healthcare in police custody	(a) Review risks emerging in NHS commissioning of health care in custody suites (work with NHS England (cmsg and PH) ACPO, HO, DH and FFLM)												
		(b) Describe processes for managing risks through contract management												
J) Statistics - annual publication of data on deaths in all state custody	(i) Review arrangements for data provision from custodial and regulatory organisations to Panel	(a) Individual mtgs with CQC; roundtable with all data providers and UoG to discuss data provision to ensure consistent presentation and timescales. Discuss availability of population data to improve quality of analysis.												
	(ii) Publish report for 2013 data	(a) Data provided by organisations and passed to UoG												
		(b) UoG check and verify data accuracy and raise queries												
		(c) Data set frozen and analysis commences												
		(d) Draft analysis to Panel for comment												

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		(e) Near final draft circulated by Sec to data providers and co-sponsors for info and final changes notified to UoG													
		(f) Final report published using agreed handling plan													
L) Communications	(i) Review IAP Stakeholder Engagement and Communications Strategy	(a) Update stakeholder analysis & obtain stakeholder feedback													
		(b) Update engagement strategy and agree with Panel													
		(c) Publish updated strategy													
		(d) Ad hoc update emails to PSG													
	(ii) Publish quarterly e-bulletins online & alert PSG to ensure stakeholders are aware of Panel delivery & priorities														
	(iii) End of term report published	(a) Draft to Panel & Co-sponsors for comments													
		(b) Final report published and circulated													
Panel meetings	(i) Quarterly meetings of IAP to update on delivery of work plan; hear from relevant speakers; agree recommendations to MBDC	(a) Prepare papers for meeting - minutes, brief Chair; update on matters arising complete; Panel project paper drafts as per timetable													